



Sant Baba Bhag Singh UNIVERSITY

Ref. No. SBBSUIE/ 21 /461

Dated: 20 /07/2021

Minutes of Meeting

The meeting of Curriculum Development Committee was held on July 20, 2021, at 11:30 am in Dean Office (UIE). Agenda for the meeting was for the approval of course scheme and syllabus of the proposed syllabus of elective subject of Home Science in B.A. program for the session beginning Aug 2021.

The following members attended the meeting:

Dr. Aneet Kumar (Dean, UIE)

Dr. Mandeep Singh (Dy. Dean, UIE)

Mr. Devinder Singh (HOD, Humanities)

Ms. Priyanka (Assistant Professor of History)

The following papers were proposed to be included in the syllabus:

1. HMS101, HMS102, HMS201, HMS202, HMS301, HMS302(Theory)
2. HMS103, HMS104, HMS203, HMS204, HMS303, HMS304(Practical)

After discussion it was decided that a BoS meeting be held wherein the proposed syllabus shall be presented to external experts for their approval.

(Dean UIE)

SBBSU/21/21/936-20.7.2021
Dr. Davinder Singh

SANT BABA BHAG SINGH UNIVERSITY
UNIVERSITY INSTITUTE OF HUMANITIES

Ref.No: SBBSUIE/21/461

Date: 16/07/2021

To,


Vice Chancellor
Sant Baba Bhag Singh University,
Khiala (Jalandhar)

Subject: For the approval to conduct the BoS of B.A. ^{with} Sociology and Home Science.


Respected Sir,

The University Institute of Humanities (UIH) wishes to conduct the BoS for the elective subject of Sociology and Home Science in the program of Bachelor of Arts (B.A.) w.e.f. session 2021-22 onwards, on 21/07/2021 (Wednesday).


Thanking You,



Yours Sincerely
Devinder Singh
Head, UIH

Forwarded for needful.


16/07/21

— DA
permission may kindly be given to conduct
BoS meeting on 21/07/2021. forwarded to Hon'ble
VC sir for kind consideration and approval,
please.

(110) 
16/07/2021.

online yr be conducted

19/7/21

SANT BABA BHAG SINGH UNIVERSITY
UNIVERSITY INSTITUTE OF EDUCATION

Ref.No: SBBSUIE/21/ 461

Date 21/ 07/2021

To,

Vice Chancellor (Through Dean Academics)
Sant Baba Bhag Singh University,
Khiala, Jalandhar

Subject: For the Approval of the expert for BoS of elective subject of Home Science in B.A. program.

Respected Sir,

The Department of Humanities (UIH) wishes to conduct the BoS of elective subject of Home Science in B.A. program on 22/07/2021.

Kindly approve the expert from following panel:

Sr. No.	Name	Designation	University/Institute
1.	✓ Dr. Asha Chawala	Professor	Department of Home Science, Punjab Agriculture University
2.	Ms. Harjeet Kaur	Associate Professor	Guru Nanak College, Nakodar
3.	✓ Dr. Arun Prabha	Assistant Professor	S.D.P. College for Women, Ludhiana
4.	Manika Khera	Asstt. Professor	Department of Home Science, KMV College, Jalandhar
5.	Dr. Tejpreet Kaur Kang	Professor	Department of Home Science, Punjab Agriculture University

Thanking you,

Devinder Singh
Devinder Singh
HOD, Humanities

Forwarded for needful
21/07/21

Atleast 1-2 experts may be
kindly be nominated by
Hon'ble Vice-Chancellor Sir,
Hon'ble Vice-Chancellor Sir, please
forwarded to Hon'ble
Vice-Chancellor Sir, please
Serial No. 1 & 3 approved
21/07/21



Sant Baba Bhag Singh UNIVERSITY

Ref. No. SBBSU/DA/21/473

Dated: 21/07/2021

Dr. Arun Prabha
Assistant Professor
S.D.P. College for Women,
Ludhiana

Subject: Invitation for Board of Studies (BoS) Meeting in the Department of Humanities.

Respected Madam,

This is to bring to your kind notice that the meeting of Board of Studies (BOS) of Department of Humanities, SBBSU, Khiala, Jalandhar is going to be held on 22/07/2021 at am through Online mode. You have been nominated as an expert for the BOS from the competent authority. I feel honoured to invite you as an expert for the approval of Course Scheme and Syllabus of Home Science as elective subject in B.A. program. Your experience and expertise will be of great help to the Department and our University.

You are requested to spare your valuable time to participate in the same on 22/07/2021.

Regards

Dean Academics
SBBS University



Sant Baba Bhag Singh UNIVERSITY

Ref. No. SBBSU/DA/21/472

Dated: 24/07/2021

Dr. Asha Chawla
Professor
Punjab Agriculture University,
Ludhiana

Subject: Invitation for Board of Studies Meeting in the Department of Humanities.

Respected Sir,

This is to bring to your kind notice that the meeting of Board of Studies (BOS) of Department of ~~Humanities~~. SBBSU Khiala, Jalandhar is going to be held on 22/07/2021. You have been nominated as an expert for the BOS from the competent authority. I feel honored to invite you as an expert for the approval of course Scheme and Syllabus of elective subject of Home Science in B.A. program. Your experience and expertise will be of great help to the Department and University.

You are requested to spare your valuable time to participate in the same on 22/07/2021.

Regards

Dean Academics
SBBS University

SANT BABA BHAG SINGH UNIVERSITY

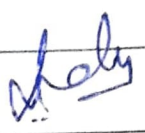
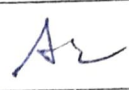


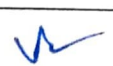

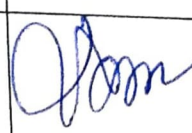
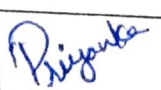
Department of Humanities Meeting Circular

Dated: 21/07/2021

Ref. No. SBBSUIE/21/461

It is my pleasure to inform you that you have been appointed as a member of Board of Studies for elective subject of Home Science in B.A. program.
List of BOS Members is given below:

Mode: Online

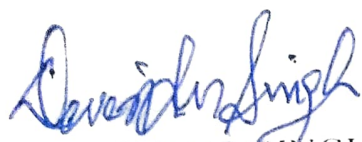
S. No	Name	Subject	Designation	Institute	Position	Signature
1.	Dr. Indu Sharma	Science	Dean Academics	SBBSU	Chairperson	
2.	Dr. Aneet Kumar	Education	Dean UIE	UIE	Member	
3.	Dr. Asha Chawala	Home Science	Professor	Punjab Agriculture University, Ludhiana	External Member	Online
4.	Dr. ArunPrabha	Home Science	Assistant Professor	S.D.P. College for Women, Ludhiana	External Member	Online
5.	Mr. Devinder Singh	English	HoD&Associate Professor	UIH	Member Secretary	
6.	Dr. Mandeep Singh	Education	Dy. Dean, UIE	UIH	Member	
7.	Dr. Vijay Dhir	Engineering	Dean UIET/ His or Her representative	UIET	Member	
8.	Dr. Seema Garg	Law	Dean UICM,UIL & UICA/ His or Her representative	UIL	Member	
9.	Dr. Vikas	Botany and Agriculture	Dy. Dean UISH/ His or Her representative	UIS	Member	
10.	Ms. Priyanka	History	Assistant Professor	UIH	Member	

You are requested to join online on 22/07/2021 at am. The detailed agenda of the meeting will be as follows:

1. Discussion and approval of course scheme and syllabus

2. As per the requirement of NAAC, the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Program Educational Outcomes (PEOs) are to be included.
3. Incorporation of amendments or suggestions, if any, as per the recommendations of above mentioned BOS Committee.
4. Action taken on the feedback of stakeholders for the design of the curriculum.

Thanking you in anticipation.


(DEVINDER SINGH)
HOD, Humanities



Sant Baba Bhag Singh University

(University Established under Punjab Act No. 6 of 2015)
Vill. Khiala, P.O. Padhiana, Dist. Jalandhar, Punjab, INDIA

External Expert Review Performa For Board of Studies

Name of External Expert : Dr. Asha Chawla
Discipline : Human Development & Family Studies
Designation : Professor
Organization (Name & Address) : Punjab Agricultural University, Ludhiana
Contact No. : 9417787008
E-Mail ID : chawlaashu@pau.edu
Date of Visit/Meeting : 22/7/2021

- Reviewer's Comments :- Following points has been discussed.
- 1. Semester-II - Family Resource Management & Physiology should be the Semester-I
 - 2. Course CODE-HMS-102 should be replaced by Course Code-HMS-101 and should be taught in the 1st Semester.
 - 3. One text book on FRM and One Book of Foods & Nutrition have been suggested for further studies.
 - 4. Semester-II Under Section D - Add types of dyes.
 - 5. Semest - IV Under Section C - Mechanical & Chemical finishes should be included.
 - 6. Other small changes - incorporated in the syllabus.
- ❖ Use extra sheet(s) if required.

Signature

Date.....

Coordinator/HOD's/Dean's

Dean Academics



Sant Baba Bhag Singh University

(University Established under Punjab Act No. 6 of 2015)
Vill. Khiala, P.O. Padhiana, Dist. Jalandhar, Punjab, INDIA

External Expert Review Performa For Board of Studies

Name of External Expert : Dr. Anur Prabha
Discipline : Home Science
Designation : Assistant Professor
Organization (Name & Address) : S.A.P. College for Women
Behind Chand Cinema, Near Shipuri,
Ludhiana
Contact No. : 9876226257
E-Mail ID : prabhaanur_3a@yahoo.co.in
Date of Visit/Meeting : July 22, 2021

Reviewer's Comments :-

- I have reviewed the syllabus of B.A. Home Science and found that it was upto the mark.
- A few suggestions in the curriculum are mentioned hereunder:
 - Finishing : Definition & importance of finishing, Type of finishes : Mechanical & chemical
 - Practical : Peticord (4 part / 6 part)
 - vitamins : A, D, E, K, vitamins of B group & vitamin C
 - Language Development : common speech Defects
 - Feeding of Infant : Advantages and disadvantages of Breast feeding and bottle feeding
 - Diet planning & calculations of calories, fat, Protein and carbohydrates

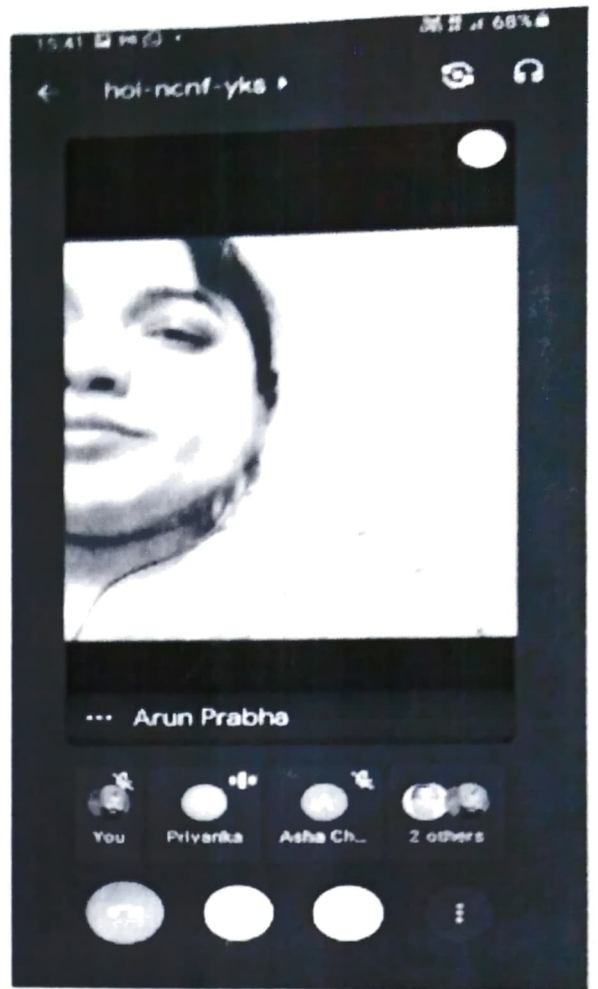
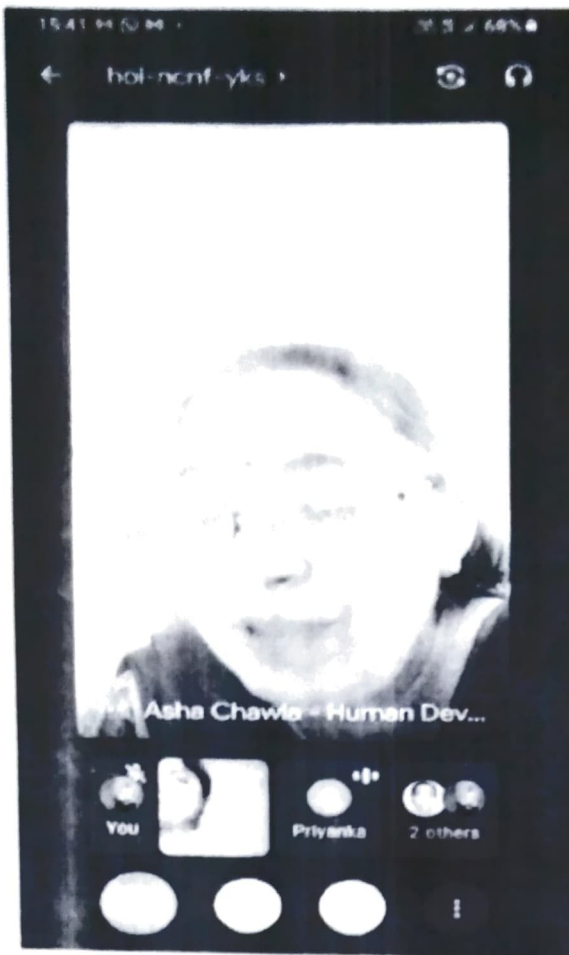
❖ Use extra sheet(s) if required.

Anur
Signature

Date 06/08/2021







Sevinder Singh
Coordinator/HOD's/Dean's

Sh. Jyoti
Dean Academics



01/11/2021

01/11/2021 10:00:00

-  Hetman Singh (You)
-  Arun Kumar
-  Arun Prabha
-  Asha Chawla - Human Dev...
-  Hetman Singh
-  Priyanka

Hetman Singh

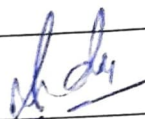
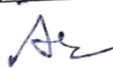



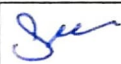
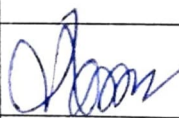

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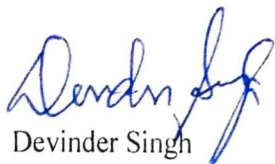
Department of Humanities

Dated: 22/07/2021

Attendance Sheet

Mode: Online

S. No	Name	Subject	Designation	Institute	Position	Signature
1.	Dr. Indu Sharma	Science	Dean Academics	SBBSU	Chairperson	
2.	Dr. Aneet Kumar	Education	Dean UIE	UIE	Member	
3.	Dr. Asha Chawala	Home Science	Professor	Punjab Agriculture University, Ludhiana	External Member	Online
4.	Dr. ArunPrabha	Home Science	Assistant Professor	S.D.P. College for Women, Ludhiana	External Member	Online
5.	Mr. Devinder Singh	English	HoD&Associate Professor	UIH	Member	
6.	Dr. Mandeep Singh	Education	Dy. Dean, UIE	UIH	Member	
7.	Dr. Vijay Dhir	Engineering	Dean UIET/ His or Her representative	UIET	Member	
8.	Dr. Seema Garg	Law	Dean UICM,UIL & UICA/ His or Her representative	UIL	Member	
9.	Dr. Vikas	Botany and Agriculture	Dy. Dean UISH/ His or Her representative	UIS	Member	
10.	Ms. Priyanka	History	Assistant Professor	UIH	Member	


Devinder Singh
HOD, Humanities

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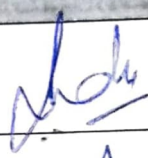
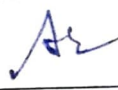




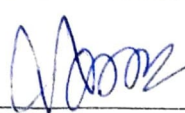

University Institute of Computer Application and Information Science

Dated: 22 July 2021

Ref. No: SBBSUIE/21/461

Subject: Proceedings of the meeting of Board of Studies (BoS) of Department of Humanities.

The meeting of members of BoS was held on 22nd July 2021 (date), 3:30 p:m (time), in Conference room (place) through blended (Online/Offline) mode. Dr. Asha Chawla and Dr. Arun Prabha were the external experts present through online mode. The following members were present and approved the points discussed below.

S.No	Name	Subject	Designation	Institute	Position	Signature
1.	Dr. Indu Sharma	Science	Dean Academics	SBBSU	Chairperson	
2.	Dr. Aneet Kumar	Education	Dean UIE	UIE	Member	
3.	Dr. Asha Chawla	Home Science	Professor	Punjab Agriculture University, Ludhiana	External Member	Online
4.	Dr. Arun Prabha	Home Science	Assistant Professor	S.D.P. College for Women, Ludhiana	External Member	Online
5	Mr. Devinder Singh	English	HoD & Associate Professor	UIH	Member	
6.	Dr. Mandeep Singh	Education	Dy. Dean, UIE	UIH	Member	
7.	Dr. Vijay Dhir	Engineering	Dean UIET/ His or Her representative	UIET	Member	
8.	Dr. Seema Garg	Law	Dean UICM,UIL & UICA/ His or Her representative	UIL	Member	
9.	Dr. Vikas	Botany and Agriculture	Dy. Dean UISH/ His or Her representative	UIS	Member	
10.	Ms. Priyanka	History	Assistant Professor	UIH	Member	

The following Agenda Items were discussed and approved in this BoS meeting:

1. Approval of course scheme and syllabus of the proposed syllabus of elective subject of Home Science in B.A. program for the session beginning Aug 2021 was discussed and approved with minor changes.
2. The curriculum was designed on the basis of recent developments and feedback received from the stakeholders with major focus on employability, entrepreneurship and skill development. The feedback received from all the stakeholders in terms of its relevance and appropriateness in catering to the needs of the society, economy and environment was analyzed and key pertinent points which could enhance the learning effectiveness of each program was identified. Accordingly the scheme and syllabus of elective subject of Home Science in B.A. program was proposed and put up to the board of studies and consequently, stands approved by it.
3. As per the requirement of NAAC, the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Programme Educational Outcomes (PEOs) have been included.
4. Incorporations of feedback of stakeholders (Teachers, Students and Employees) for the proposal and design of syllabus.
5. Incorporations of the amendments of suggested by the experts regarding scheme and syllabus.

Details of Proceedings of BoS Meeting

S.No.	Programme Name/ Programme Code	Course Code	Course Name	Remarks by Experts	Action Taken
1.	B.A. Home Science (Elective course)	HMS101	FAMILY RESOURCE MANAGEMENT AND PHYSIOLOGY	The title of Unit-I of the proposed syllabus of Semester-I was changed to: Meaning & Importance of Family Resources.	Incorporated
2.	B.A. Home Science (Elective course)	HMS102	FAMILY RESOURCE MANAGEMENT & HYGIENE	In Unit -I of Semester-II two topics were suggested to be incorporated in place	Incorporations have been made.

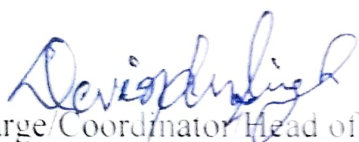
					of Home: Meaning and Importance of Home Science: i) House & its Interiors ii) Difference between Home & House	
3.	B.A. Science (Elective course)	Home	HMS102 HMS301	FAMILY RESOURCE MANAGEMENT & HYGIENE & FOODS AND NUTRITION & CHILD DEVELOPMENT – I	The experts also suggested books to be included in Semester-II and Semester-V i.e., Resource Management for better Homes by Krishna Oberoi & Maninder Sidhu and Textbook of Food & Nutrition & Child Development.	Books have been incorporated in the concerned semesters.
4	B.A. Science (Elective course)	Home	HMS102	FAMILY RESOURCE MANAGEMENT & HYGIENE	In Semester-II under Section D- add types of Dyes.	Incorporated
5.	B.A. Science (Elective course)	Home	HMS202	CLOTHING TEXTILES-II	In Semester-IV under Section C- Definition and importance of finishing. types of finishes: Mechanical and Chemical finishes should be included.	Incorporated
6.	B.A. Science (Elective course)	Home	HMS301	CHILD DEVELOPMENT – I	In Semester V under Unit –II. Vitamins: A, D, E, K, Vitamins of B group and Vitamin C should be included.	Incorporated

Syllabus of the courses is based on learning outcomes and is well framed.

Other Suggestions of External Experts (Not covered above):

S. No.	Name of Expert	Designation/Address	Expert's suggestions	Action Taken
1.	Dr. Asha Chawala		Interchange the syllabus of the first two semester i.e., the proposed syllabus of Semester-I should be taught in Semester -II and vice versa.	The change was duly incorporated.

Meeting ended with the thanks by Dean Academics.



In-Charge/Coordinator/Head of the Department



Dean of Institute



Sant Baba Bhag Singh UNIVERSITY

Village: Khiala PO: Padhiana, Distt: Jalandhar 144030
Website: www.sbsuniversity.ac.in Phone: 0181-2711163 Fax: 0181-2711555

Name of the Department: UH

ACTION TAKEN REPORT ON FEEDBACK ANALYSIS OF STAKEHOLDERS (Academic Year ...2020-2021....)

The University takes feedback on curriculum aspects and courses from different stakeholders such as students, Teacher, alumni and employers. After the feedback analysis and valuable suggestions given by the respective stakeholders were considered and necessary actions were executed as given in the below table.

Student Feedback	Action taken	Teacher Feedback	Action Taken	Alumni Feedback	Action Taken
Point 1: Curriculum and the syllabus of the courses that you have studied in relation to the competencies expected.	As per CBCS, the syllabus and curriculum has been revised in a few courses and BOS for B.A. M.A (English), M.A(History) has been conducted in the session 2021 keeping in mind the competencies expected. Along with this new courses have been introduced, namely, Geography, and elective courses of Economics, Home Science and Sociology in B.A.	Point 1: Curriculum and syllabus designed according to the need based.	The Faculty Members are fully satisfied with this course contents.	Point 1: The syllabus of the courses that have studied in relation to the competencies expected out of the course.	Keeping in mind this issue a few changes have been made in the current session. We hope that this will meet the expectations of the students.
Point 2: The course in terms of critical thinking imparted through it?	The session 2020-21 was unfortunately disrupted by COVID-19, which forced us to conduct classes in the online mode. Teaching through the virtual mode has various handicaps, the point in question being one of them. In the current session the classes will be held offline so this issue will be taken care off.	Point 2: Course Contents are well designed.	The contents of the syllabus are well designed and stand good in comparison to the courses offered by other universities in the region.	Point 2: The relevance of the course content as per the need of programme.	The faculty is of the view that our course content is quite comprehensive and enough to meet the needs of the present day.
Point 3: The teaching pedagogies adopted by the course instructors.	In spite of the disruptions caused by Covid-19 our faculty members rose to the occasion and provided online content to their students, got assignments done and successfully conducted exams.	Point 3: The teaching pedagogies adopted by the course instructors.	The teachers made their best efforts to adapt to the virtual mode of teaching	NA	NA



Sant Baba Bhag Singh UNIVERSITY

Village: Khiala: PO: Padhiana, Distt: Jalandhar 144030
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Point 4: The library and ICT related facilities.	The requisition list of new books has been sent to the central library and the requirements of new computers have been sent to the appropriate authorities.	NA	NA	NA	NA
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Name & Signature of COD/HOD/Dean of Institute